

# **Winthrop Market Guidelines**

**Sundays 10am-2pm**  
**Memorial Weekend thru Labor Day Weekend**

The Winthrop Market is hosted by the Winthrop Chamber of Commerce. The Winthrop Chamber of Commerce is a 501 (c) 6 non-profit organization with the mission to expand and promote the local business community, promote tourism and foster a sense of community. The addition of a Winthrop Market will provide an opportunity to improve these aspects of the Chamber mission. The Winthrop Market aims to allow the unique and diverse culture of the Methow Valley, from agriculture to fine arts, to be celebrated and showcased for locals and tourists alike. For more information about the Winthrop Chamber of Commerce, please visit [www.winthropwashington.com](http://www.winthropwashington.com).

The Winthrop Market is located at the Winthrop Park on Highway 20. Stalls will be set up in the grassy area of the park and parking limited to the available parking lot with vendor loading/unloading available in the adjacent Library parking lot. Restrooms are located on site via the outdoor bathrooms by the Winthrop Barn and the baseball diamond.

**It is a requirement that each Farmer/Vendor carefully read these Guidelines and sign the last page indicating that you have read and understand the Winthrop Market Guidelines.**

## **Winthrop Market Guidelines and Requirements**

**All vendors are subject to the decisions made by the market manager(s) regarding product sales, conduct and space assignments.**

### **Firearms, Alcohol & Drugs**

**SALES OF FIREARMS, AMMUNITION, EXPLOSIVES, ALCOHOL, DRUG (OR DRUG PARAPHERNALIA), OR PORNOGRAPHIC MATERIALS WILL NOT BE PERMITTED IN ANY INSTANCE.**

**POSSESSION OF ALCOHOL AND/OR DRUGS AT THE WINTHROP ARTISAN MARKET WILL NOT BE ALLOWED.**

### **Vendors**

The Winthrop Market is an opportunity for local Farmers and Artisans to showcase their hard work. A "Vintage" (flea market) sales area has been added to the market. These vendors need to comply with all the same guideline rules.

We encourage each Vendor to maintain high quality and safety standards.

Vendors are responsible for proper labeling and pricing of their products. (i.e. fruit seconds, organic, etc.)

Each Vendor must complete an application. Applications are available online at:

[www.winthropwashington.com](http://www.winthropwashington.com), at the Winthrop Visitor Center in Winthrop, or by email [marketmaster2008@gmail.com](mailto:marketmaster2008@gmail.com) or at the Winthrop Market.

A **food processor** is expected to meet all Local, County, State, and Federal regulations before selling their products at Market. All permits and licenses required should be obtained and be visibly on display at the

Market booth each week. It is the vendor's responsibility to be familiar with Local, County, State, and Federal health regulations regarding their products, and to be in compliance with those regulations.

### **Sales Tax**

Each Vendor is responsible for sales tax and state and federal business licenses...

### **Stall Information- Set up and Break down**

The Winthrop Market will open to the public at 10am and will last until 2pm. NO LEAVING EARLY UNLESS MARKET MASTER CLOSES MARKET. Vendors participating in the Winthrop Market will not only represent themselves and their business/farm, but also Winthrop and the Methow Valley. We encourage all Vendors to extend their high standards for their products to their stalls and customer relations.

Vendors may begin setting up at 8:30am. Set-up must be complete by 10am. Vendors who have not arrived and checked in with the Market Manager by 9:30am will forfeit their stall space for that Sunday's Market. If space is available, another space will be assigned..

Vendor stalls will have 10 (ten) feet of frontage and will be approximately 10' x10'. Stall assignments will be determined by the market master..**weekly** Stall fees are:

**\$10/stall/market (collected day of market) \$cash\$ or personal check**

Please check in with the Market Manager for assigned space. **ALL VENDOR STALL ASSIGNMENTS ARE AT THE DISCRETION OF THE MARKET MANAGER(S).**

**There are LIMITED stall spaces for VEHICLES,,vendors need to prepare to haul their booth/gear into the grassy areas,,there will be a hand-truck available..**

Vendors will be able to load and unload from their vehicles in the Park Parking area 8:30-9:30am.

By 9:45am all Vendor vehicles must be parked in the Winthrop Barn parking area, library parking lot or across Highway 20 in the overflow parking at the basketball/skate court. After 2pm, Vendors may load and unload from the Park Parking area. Vendors are responsible for breaking down their stalls and picking up after themselves. **(This includes all trash and food waste!)**

Vendors are responsible for providing tables, chairs, canopies, etc. for their stall. Vendors are responsible for their property and any loss, damages or theft to their property. Because the Winthrop Market is held at an outdoor venue, all tables, chairs, canopies, etc must be securely set up throughout the course of the Market. No stakes longer than 12" and if using stakes, be aware of sprinkler heads. Securely means canopies must be weighted, tables and chairs must be weighted and out of the way of traffic. Also **VERY IMPORTANT the area where the winthrop market occurs has had problems with strong winds,please be prepared,if you use a pop-up canopy make sure your weights are adequate,the market master will be checking for this..**

**Refunds will NOT be given, in any case, due to weather conditions.**

Water is available via the public faucets in the Park. At this time electricity is not available.

### **Staffing**

Vendor stalls must be staffed by the farm or business owner or an employee of the farm or business. For non-profit organizations, stalls may be staffed by volunteer members of the organization. The goal of the Winthrop Market is to represent the local businesses of our community. Staff with a working knowledge of the farm/business/non-profit will better represent the products of your business. If you or your staff representative is delayed or will not be attending the market, please let the Market Manager know as soon as possible. The Market Manager can be contacted at marketmaster2008@gmail.com.

### **Animals**

Guest and Vendor pets are allowed in the Winthrop Market. Pets must be on a leash, controlled and

picked up after. Pets and/or livestock shall not be sold or given away at the Winthrop Market.

### **Smoking**

In accordance with Washington State laws, smoking regulations must be followed. A Vendors booth is that Vendors place of business and should be treated as such. Smokers must be at least 25 ft. away from any Booth.

### **Disputes**

The Winthrop Market is a community effort. If vendor to vendor or vendor to customer disputes cannot be resolved, the Market Manager may be called in to mediate. In this case, the Market Managers decision will be final. Grievances may be submitted in writing to the Market Manager.. Playing car radios or stereos or boomboxes or cell-phones or computers will **NOT BE ALLOWED..**

### **Violations**

The Winthrop Market was created to enhance the Winthrop Community and misconduct will not be permitted at the Market. Discrimination, illegal behavior or failure to abide by these Guidelines will not be tolerated. A verbal warning will be issued first, followed by expulsion from the Market. Expulsion from the entire season of the Winthrop Market will be determined on a case by case basis. In the case of expulsion, fees will not be refunded.

***Please sign and return your application BEFORE vending.***

### **Contact**

#### **Market Master:**

Willie Getz (509) 996-2747

[marketmaster2008@gmail.com](mailto:marketmaster2008@gmail.com)

Helper-Jim Neupert 509 429-9475

### **Additional**

It is in every vendors interest to **help promote** the market. If you use Facebook, Twitter, or Instagram please “follow” Winthrop Market and share our weekly postings on your page by “like” it. Let your customers know that you will be at the Sunday Market. You can also help put up posters in areas that you frequent that might help attract customers (get posters from the market master).

Always use positive comments when talking about the Market to friends and family.

### **Winthrop Market Application**

Please read the Winthrop Market Guidelines completely before completing this application. This application and signed agreement may be submitted to: Willie

Getz: marketmaster2008@gmail.com or turned in at the Winthrop Market.

**CATEGORIES:** (circle all that apply)

CRAFTER,  
FOOD SERVICE/PROCESSOR,  
FARMER/RANCHER,  
SERVICE PROVIDER, OR NON-PROFIT  
FLEA MARKET

**Please Print**

Name: \_\_\_\_\_ Business  
name: \_\_\_\_\_ Home Number:  
\_\_\_\_\_ Cell \_\_\_\_\_ Mailing  
address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ E-mail  
address: \_\_\_\_\_

Other vendor stall members who may be present at the

Market: \_\_\_\_\_

Description of your business, products, service (for non  
profit): \_\_\_\_\_

Known dates of Attendance \_\_\_\_\_

*Please make checks payable to the Winthrop Chamber of Commerce. I have read the Winthrop Market Guidelines and agree to abide by the terms detailed in the Guidelines. By signing below, I take responsibility for my products and stall and hold harmless the Winthrop Chamber of Commerce and Winthrop Market for any claims, injuries or loss of product or equipment.*

**Signature & Date:** \_\_\_\_\_

**Photo Release (optional):** I hereby grant permission to be photographed and/or have my name or business name used voluntarily and without compensation by Winthrop Market in promotional publications for the market.

Signature & Date: \_\_\_\_\_